

DO NOT OPEN THIS TEST BOOKLET UNTIL YOU ARE ASKED TO DO SO

23-0005-AB

TEST BOOKLET

Time Allowed: 1 hour

PAPER - II
HUMAN RESOURCE EXECUTIVE

Maximum Marks: 50

INSTRUCTIONS TO CANDIDATES

Read the instructions carefully before answering the questions: -

1. This Test Booklet consists of 08 (eight) pages and has 50 (fifty) questions.
2. IMMEDIATELY AFTER THE COMMENCEMENT OF THE EXAMINATION, YOU SHOULD CHECK THAT THIS BOOKLET *DOES NOT* HAVE ANY UNPRINTED OR TORN OR MISSING PAGES OR ITEMS ETC. IF SO, GET IT REPLACED BY A COMPLETE TEST BOOKLET.
3. Please note that it is the candidate's responsibility to fill in the Roll Number and other required details carefully and without any omission or discrepancy at the appropriate places in the OMR Answer Sheet. Any omission/discrepancy will render the OMR Answer Sheet liable for rejection.
4. Do not write anything else on the OMR Answer Sheet except the required information. Before you proceed to mark in the OMR Answer Sheet, please ensure that you have filled in the required particulars as per given instructions.
5. Use only Black Ball Point Pen to fill the OMR Answer Sheet.
6. Each question comprises of 04 (four) responses (answers). You are required to select the response which you want to mark on the OMR Answer Sheet. In case you feel that there is more than one correct response, mark the response which you consider the best. In any case, choose *ONLY ONE* response for each item.
7. After you have completed filling in all your responses on the OMR Answer Sheet and the examination has concluded, you should hand over to the Invigilator *only the OMR Answer Sheet*. You are permitted to take the Test Booklet with you.
8. Penalty for wrong answers in case of Multiple Choice based Questions:
THERE WILL BE PENALTY FOR WRONG ANSWERS MARKED BY A CANDIDATE.
 - (i) There are four alternatives for the answer to every question. For each question for which a wrong answer has been given by the candidate, one-third of the marks assigned to the question will be deducted as penalty.
 - (ii) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happens to be correct and there will be same penalty as above to the question.
 - (iii) If a question is left blank. i.e., no answer is given by the candidate; there will be no penalty for that question.

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Directions for questions 1 to 4: (1 x 4 = 4)

Each of the following sentences is followed by set of prepositions. Fill in the blanks with the appropriate preposition.

1. He apologized _____ me _____ his behavior
(a) For, to
(b) From, for
(c) For, too
(d) To, for
2. I highly appreciate your preference _____ her _____ all other girls.
(a) For, over
(b) For, to
(c) In, over
(d) For, above
3. He takes delight _____ wasting my honest endeavor _____ happiness.
(a) In, in
(b) In, after
(c) In, for
(d) In, of
4. She got very annoyed _____ me about my carelessness.
(a) On
(b) At
(c) By
(d) With

Directions for questions 5 to 8: (1 x 4 = 4)

Each of the following sentences has 4 (four) parts indicated by (a), (b), (c) and (d). Read each sentence and find the error in any of the three parts (a, b, c). Indicate your response by marking the letter related to that part. If a sentence has no error, indicate this by marking (d) which stands for no error.

5. (a) Beware of
(b) a fair-weather friend
(c) who is neither a friend in need nor a friend indeed.
(d) No error.
6. (a) Seldom we have been treated
(b) in such a rude manner
(c) by the police personnel.
(d) No error
7. (a) I am quite certain
(b) that the lady is not only greedy
(c) but miserly.
(d) No error
8. (a) A thorough inquiry of the misappropriation of funds
(b) is now imperative
(c) to bring the guilty to book.
(d) No error

Direction for questions 9 to 10: (1 x 2 = 2)

The sentences given below when properly sequenced form a coherent paragraph. Each sentence is labelled as a,b,c,d,e. Choose the most logical order of sentences from among the given choices to construct a coherent paragraph.

9. (a) The idea is that students should be able to find employment for themselves after the course.
(b) The Central Board of Secondary Education is planning a revamp of its vocational courses.
(c) For this it is necessary to tie up with the industry as well as mobilise schools for their support.
(d) While others will be made less academic and more in tune with the needs of the industry.
(e) A number of courses have been identified as 'deadwood' and will be done away with.

- a. bedac
b. abcde
c. acebd
d. baced

10. (a) The rehabilitation record has been dismal
(b) It has been two years since the earthquake rudely rattled the people of Gujarat
(c) And since then, life has been a constant struggle
(d) The quake set Gujrat's clock back by 10 years.
(e) Things changed forever

- a. bedca
b. bcade
c. dbace
d. edcba

Choose the correct answer for the following questions: (1 x 40 = 40)

11. If I have an accident or an injury, I should;
(a) Fix what I broke
(b) Tell my supervisor
(c) Keep working and not worry about
(d) Report it within a week
12. Personal protective instrument such as safety shoes, gloves and safety glasses,
(a) Can be worn if I chose
(b) Are specifically required for some jobs
(c) Are uncomfortable and not necessary
(d) Belong to me
13. The design and study of work environment to address physical and psychological demands of individuals is classified as:
(a) Ergonomics
(b) Cumulative trauma disorders
(c) Work Study
(d) Time study
14. The word 'communication' is derived from communis (Latin) which means:
(a) Common
(b) Community
(c) Message
(d) Oral speech

15. _____ letter is a reply to a complaint:
- (a) An adjustment
 - (b) An inquiry
 - (c) Collection
 - (d) Sales
16. The acronym HTTP stands for:
- (a) Hypertext technology protocol
 - (b) Hypertext transfer protocol
 - (c) Hypertext technology prototype
 - (d) Hypertext transfer prototype
17. 'Blue subscriber service' is a premium service of which social media?
- (a) Facebook
 - (b) Instagram
 - (c) Snapchat
 - (d) Twitter
18. What is a firewall?
- (a) Computer hardware or software-that can help protect your network by filtering traffic
 - (b) Computer hardware or software used by home owners with computers
 - (c) A device that protects you from virus
 - (d) A device that connects computers together
19. Using _____ we can send messages, images, audio and video to friends and family:
- (a) Facebook
 - (b) Quora
 - (c) Pinterest
 - (d) All the above
20. What is one time management mistake?
- (a) Delegation
 - (b) Scheduling tasks
 - (c) Procrastination
 - (d) Taking breaks
21. Which industrial sector promotes small scale businesses and entrepreneurship and has low barriers to market entry?
- (a) Service
 - (b) Manufacturing
 - (c) Distribution
 - (d) Agriculture
22. The full form of NITI Aayog is
- (a) National Institute for Transforming India
 - (b) National Institution for Transforming India
 - (c) National Institute for Training India
 - (d) National Institute for Transmitting India
23. An entrepreneur who is the owner of more than one business is called:
- (a) Portfolio Entrepreneur
 - (b) Intrapreneur
 - (c) Corporate Entrepreneur
 - (d) None of the above

24. Quality does not mean which of the following?
- (a) A level of standard
 - (b) Excellence
 - (c) Satisfaction of needs
 - (d) Commonness
25. Which one of the following is not a characteristic of a role play?
- (a) It is learning by doing
 - (b) It strongly depends on the trainer's ability
 - (c) It leads to chaos
 - (d) Students learn from mistakes
26. Which of the following is not an important form of Workers' Participation in Management?
- (a) Works Council
 - (b) Co-ownership
 - (c) Joint Management Council
 - (d) Self-administration
27. What is the tool that helps to keep track of changes in the text called in MS Word?
- (a) Review changes
 - (b) Track changes
 - (c) Change tracking
 - (d) Thesaurus
28. Which among the following is a tool to manage the money supply in an economy?
- (a) DPR
 - (b) CRR
 - (c) SLR
 - (d) CRC
29. What is the meaning of the second 'E' in the PESTLE framework of environmental analysis?
- (a) Estimated
 - (b) Energy
 - (c) Environmental
 - (d) Ergonomics
30. The difference between GDP and GNP is based on _____.
- (a) Location of goods/services produced
 - (b) Depreciation of goods/services produced
 - (c) Interest of goods/services produced
 - (d) Value of goods/services produced
31. A _____ is a written record of duties, responsibilities and conditions of the job.
- (a) Job Analysis
 - (b) Job enrichment
 - (c) Job description
 - (d) Job enlargement
32. Which section of the Industrial Disputes Act, 1947 states that employers should only retrench employees who have most recently been hired?
- (a) 24-F
 - (b) 24-G
 - (c) 25-F
 - (d) 25-G

33. A rise in general price level along with a declining output in the economy is called _____.
(a) Inflation
(b) Stagflation
(c) Supply push inflation
(d) Deflation
34. Tripartite bodies in industrial relations began on the recommendation of which of the following Commissions?
(a) Law Commission
(b) Whitely Commission
(c) National Statistical Commission
(d) Kothari Commission
35. The type of strike by union members without authorisation of union authority is called _____.
(a) Jurisdictional strike
(b) Wild cat strike
(c) Sympathy strike
(d) Slow down strike
36. According to which of the following approaches of decision making does the manager take the decision that is satisfactory or good enough as per the given circumstances?
(a) The Behaviour Approach
(b) The Garbage Can approach
(c) The Bounded Rationality approach
(d) The Cooperative Systems Approach
37. Which of the following approaches was added by Quinn to Mintzbergs modes of strategic decision making?
(a) Entrepreneurial Approach
(b) Logical Incrementalism Approach
(c) Adaptive approach
(d) Planning approach
38. Which of the following does not fall within the ambit of operations of the WTO?
(a) Trade in service, intellectual property protection, multifibre agreements
(b) Antidumping measure, industrial and export subsidies of trading nations
(c) Supplementing balance of trade deficit and helping a nation overcome BOP crisis
(d) Redressal and settlement of tariff disputes
39. Which amongst the following is a correct statement?
(a) Michael Hammer and James Champy have given the concept of TQM
(b) TQM is best explained with the help of Deming Triangle
(c) Kaizen, in other words is Total Quality Management (TQM)
(d) Production Management is one of the variables of TQM equation
40. When an employee is willing to go above and beyond what is typically expected of his or her role, it is known as?
(a) Employee empowerment
(b) Employee engagement
(c) Employee enhancement
(d) Employee encouragement

41. Which one of the following is not an unfair labour practice?
- (a) Use of force to prevent worker from attending work
 - (b) Staging demonstration at residence of managerial staff members
 - (c) Damaging property of employer
 - (d) Going on authorised leave
42. Which one of the following represents the polycentric orientation of the management?
- (a) Each host country is unique
 - (b) Home country is superior
 - (c) Sees similarities and differences in markets and countries
 - (d) Sees similarities and differences in a world region
43. NITI Aayog has launched a scheme to develop an ecosystem of women entrepreneurship in India, Identify the scheme out of the following.
- (a) Women Empowerment Agency
 - (b) Women Entrepreneurship Platform
 - (c) Nari Shakti Aayog
 - (d) Women Knowledge Centre
44. Assertion (A): corporate governance is an important instrument of investor protection.
- Reason (R): strong corporate governance is indispensable to resilient and vibrant capital market.
- (a) Both A and R are correct and R is the right explanation of A
 - (b) Both A and R are correct and R is not the right explanation of A
 - (c) A is correct but R is incorrect
 - (d) Both A and R are incorrect
45. A consumer's demand curve can be obtained from which of the following?
- (a) Engle's curve
 - (b) Income consumption curve
 - (c) Lorenz curve
 - (d) Price consumption curve
46. Which of the following is/are the functions of production planning and control?
- (a) Material
 - (b) Methods
 - (c) Machines and equipment
 - (d) All the above
47. Too great a reliance on internal recruitment can result in:
- (a) Reduced job performance
 - (b) High labour turnover
 - (c) Internal conflict
 - (d) Poor group dynamics
48. Which one of the following techniques is an excellent method for initially screening ideas and concepts in addition to generating new ideas?
- (a) Focus group
 - (b) Brain storming
 - (c) Problem inventory analysis
 - (d) Reverse brainstorming

49. Developing a new idea through inquiry and testing is called
- (a) Heuristics
 - (b) Forced relationship
 - (c) Scientific method
 - (d) Value analysis
50. The routing decision includes
- (a) Whether the product is to be made or bought
 - (b) Material form or shape to be used
 - (c) The division of work to be done into operations
 - (d) All the above
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